



September 19, 2018

**MEMORANDUM**

TO : ALL ELECTRIC COOPERATIVES


SUBJECT : Submission of Summary of EC's Receivables from Local Government Units (LGUs), Government Offices and PNP/Military Units

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Pursuant to the directive of the Department of Energy (DOE), please submit the required documents to Financial Planning and Control Division at [nea\\_fpcd@yahoo.com](mailto:nea_fpcd@yahoo.com) on or before September 24, 2018.

Should you have any clarification, please call at Telephone No. 929-1909 loc. 161 and look for Mr. Aljohn S. Calapatia.

Thank you.

  
**SONIA B. SAN DIEGO**  
Deputy Administrator  
EC Management Services